

**Capital Budget Virement Application Form**

[Please see guidance notes on page 2532 of the Intranet]

To Head of Finance

From Place (Directorate)  
Schools (Service)  
Stephen Rogers (Head of Service)  
Gareth Jones (Budget Holder)  
David Thompson (Project Manager)

Date 24<sup>th</sup> July 2013

**Details of Virement** (please refer to notes to ensure all the relevant details are included and extend box to additional page if required)

See attached written report.

New Scheme Name \_\_\_\_\_  
 Job Code: to be confirmed by Finance Team

**Budget Increases**

Scheme Name		2013 Llandrindod Wells High School – relocation of library Phase 1 enabling works				
Job Code		To be confirmed by Finance Team				
	Total Cost	Prior Years	2012-13	2013-14	2014-15	Future Years
	£	£	£	£	£	£
Existing Budget	0.00		0.00	0.00		
Revised Budget	73,617.00		0.00	73,617.00		
Increase Required	73,617.00	0.00	0.00	73,617.00	0.00	0.00

**Financing**

Name of Scheme Reduced: Schools Major Improvements Unallocated						
Job Code: 9E110 9SCHU						
	Total Cost	Prior Years	2012-13	2013-14	2014-15	Future Years
	£	£	£	£	£	£
Existing Budget	593,793.07		0.00	593,793.07		
Revised Budget	520,176.07		0.00	520,176.07		
Decrease Required	-73,617.00	0.00	0.00	-73,617.00	0.00	0.00

Additional / New Resources						
Capital Receipts	0.00		0.00			
Grant	0.00					
Supported Borrowing	593,793.07		0.00	593,793.07		
Revenue/ Reserves	0.00					
<b>Total</b>	<b>593,793.07</b>	<b>0.00</b>	<b>0.00</b>	<b>593,793.07</b>	<b>0.00</b>	<b>0.00</b>

**Total Financing must match increase required above**

**Other Financial Implications** (e.g. future years capital & revenue – must not be left blank)

Phase 1 enabling works are subject tendering, completion of the works and agreement of the final contract works account. Subject to a Cabinet report by the School Service, a further phase of work is proposed to:

- Demolish the existing Terrapin block and reduce surplus pupil places and;
- Undertake internal reconfiguration works to the school reception and external improvements to the bus and pupil access/egress on the site.

**Approvals**

**Signatures**

In all cases	Head of Service		Date	26/7/2013
In all cases	Head of Finance		Date	26/7/2013
£25,001 - £75,000	Portfolio Cabinet Member		Date	30-7-2013
£75,001 - £300,000	Cabinet Minute Ref.		Date	
Over £300,000	Council Minute Ref.		Date	

**FMS Updated (office use only)**

Accountant: Signature

Print Name

Date

**Copy of Authorised form returned to Head of Service**

Signature

Print Name

Date

**Capital Budget Virement Report to Portfolio Holder for Learning & Leisure and Cabinet Members – Llandrindod Wells High School proposed relocation of the library Phase 1 Enabling works**

**Background**

It has been identified by Powys CC Schools Health & Safety Advisor there is a high health and safety risk with the current traffic management of buses accessing and leaving the site when pupils are embarking and disembarking. The School also has significant surplus pupil places and teaching accommodation. The School Service in consultation and agreement with the Head Teacher and Governing body has confirmed the existing dilapidated Terrapin block is surplus and can be demolished. To facilitate the first phase of this work, the existing library facilities need to be relocated from the Terrapin block to the adjoining teaching block to the south.

**Options considered**

- o **Option 1** – Do nothing.
- o **Option 2** – Relocate the library facilities with work commencing in the school summer holidays 2013 and completing early autumn 2013.

**Risks**

- o If Option 1 is chosen the authority will not comply with the Welsh Government (WG) policy to reduce surplus pupil places, secure revenue savings and reduce CO<sub>2</sub> emissions or address risks to pupils which have been identified.
- o Option 2 is chosen then enabling works to relocate the library can commence and the authority will be complying with Welsh Government policy to reduce surplus places and CO<sub>2</sub> emissions.

**Service objectives/benefits**

Powys Change Plan - Maintaining the School building to a fit for purpose standard ensuring they are capable of delivering high quality educational experiences for all pupils. The relocation of these facilities will ensure the authority complies with Powys CC and WG policy and ensure the facilities are centrally located within the main teaching block.

**Financing**

This type of investment represents an upgrading of the school infrastructure and is not normally the type of project funded by the schools delegated budget. Therefore it is recommended this be funded from the central school service capital budget.

**Overall Costs**

The overall estimated costs of these works include:

▪ Relocate library facilities (estimate)	£50,829
▪ Removals	£ 1,000
▪ Asbestos survey	£ 500
▪ Client contingency for unforeseen works	£ 6,000
▪ Design Fees	<u>£ 15,288</u>
▪ Total Overall Estimated Costs	<b>£73,617</b>

On the 24<sup>th</sup> July 2013, it was agreed in principle by the Senior Manager – Central Support Services (Schools Service) to fund these works centrally due to their essential nature and to maintain service delivery at the site.

**Rationale for recommendation**

It is recommended to proceed with Option 2.

Date of report: 24<sup>th</sup> July 2013

By: David Thompson

